



GLOBAL EDUCATION: EXCHANGES  
FOR ENGINEERS AND ENTREPRENEURS

## Ge4 Student Exchange- Student Application Form

- Winter Semester 2019/20 (1<sup>st</sup> Semester)
- Summer Semester 2020 (2<sup>nd</sup> Semester)

Please select one of the following programs:

- Ge4 European Exchange (EUR3)**
- Ge4 Asian Exchange (ASE3)**
- Ge4 Latin-American Exchange (LAE3)**
- Ge4 Russian Exchange (RUS3)**

### INSTRUCTIONS

Please fill in this application, and attach to it the following documents:

- A one-page essay in English describing the goals to be achieved in the program, including any special areas of research in which you are currently involved or would like to be involved during the program.
- An official transcript from your home university (English)
- One faculty recommendation
- A completed 2-page Program of Studies form, listing courses at your home university for which you would like to take equivalent courses abroad, and a syllabus for each of those courses (attached)
- Demonstration of your language ability (test scores, letter from foreign language instructor, DELF, TOEFL etc.)
- A passport-sized photo (attached to this application). Although this is not mandatory, we strongly suggest that you submit a photo in order to help the host university identify you.

Once it is finalized, please give to your University Ge4 contact at your university:

- **1 original**
- **1 scanned version (PDF file)**

He or she will approve and send your application over Internet to the Ge4 Secretariat.

Note: The application deadline for students is **February 1, 2019 for the 1<sup>st</sup> and October 1<sup>st</sup> for the 2<sup>nd</sup> Semester**. You **MUST** submit the application and **ALL** supporting materials to your Ge4 contact by **this deadline**, or you will not be considered for placement.



**Part 1: Personal Information**

1. Family name \_\_\_\_\_

2. Given name \_\_\_\_\_

3. Gender  female  male

4. Date of birth (day,month,year) \_\_\_\_\_

5. Place of birth (city and country) \_\_\_\_\_

6. Citizenship \_\_\_\_\_

7. Passport number \_\_\_\_\_

8. Passport expiration date \_\_\_\_\_ (day, month, year)

9. Residence during academic year  
We need this information in order to contact you .

10. Permanent residence (home)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates at this address (day, month, year)

Dates at this address (day, month, year)

From \_\_\_\_\_ To \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_

telephone \_\_\_\_\_

telephone \_\_\_\_\_

email \_\_\_\_\_

Other email at which you can be reached: \_\_\_\_\_

11. Emergency contact:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_



## Part 2: Current Program

12. Institution / School \_\_\_\_\_

13. Academic major (field, specialty) \_\_\_\_\_

14. Academic advisor \_\_\_\_\_

15. Academic advisor contact information

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

16. Present year of studies (**Current level**) \_\_\_\_\_

17. Expected date of completion (**month, year**) and **degree to be obtained**

\_\_\_\_\_

## Part 3: Skills

18. First language(s): (languages spoken at home, in which you can communicate fluently)

\_\_\_\_\_

19. Other language(s):

Please assess yourself for each other language using the scale below.

language: \_\_\_\_\_

reading/writing \_\_\_\_\_

1 = fluent

2 = good communication / comprehension

3 = working knowledge

oral \_\_\_\_\_

1 = fluent

2 = good communication / comprehension

3 = working knowledge

language 2: \_\_\_\_\_

reading/writing \_\_\_\_\_

1 = fluent

2 = good communication / comprehension

3 = working knowledge

oral \_\_\_\_\_

1 = fluent

2 = good communication / comprehension

3 = working knowledge

20. Any other relevant skills or hobbies:

\_\_\_\_\_

\_\_\_\_\_



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**Part 4: Practical Experience (engineering internship, co-op, etc.)**

21. List most recent or most relevant position held.

Company name: \_\_\_\_\_

Dates employed:  
from (day, month, year) \_\_\_\_\_ to (day, month, year) \_\_\_\_\_

Please describe your position and duties/responsibilities.

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Position title: \_\_\_\_\_

You may list additional experience in that comments section:

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## Part 5: Program Preferences

22. Country for which you are applying

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23. Placement preferences

It's compulsory to give us at least three choices, as your first (or second) choice could be rejected. There is no ranking, but the listed universities must all of them offer the courses that the applicant would need to attend. Please write correctly the whole name of the institutions.

1

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2

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3

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24. Program duration (check one).

one semester of academic study

two semesters of academic study

25. Are you planning to take (check one)

all or mostly undergraduate courses

all or mostly graduate courses

research for final project

Earliest date by which you can leave your home country and begin your program abroad (day, month, year): \_\_\_\_\_

Latest date by which you must end your program abroad and return to your home country (day, month, year): \_\_\_\_\_

Signature of the applicant



### PROGRAM OF STUDIES FORM

Student Name \_\_\_\_\_  
Family Given Middle

Home Institution \_\_\_\_\_

Name of the academic advisor \_\_\_\_\_

*Please, list courses offered at your home institution for which you would like to find corresponding courses at your host institution overseas. Please indicate if the course is necessary for your participation in the program (if you will not accept placement at an institution which does not offer an equivalent course). Please attach a course syllabus for each course listed below.*

To be completed by host institution only:  
Host Institution \_\_\_\_\_

**Note to host institution: Please attach descriptions for each course listed in the shaded area above before forwarding to the student’s home university.**

To be completed by the student only:		To be completed by host institution only:
Desired courses or topic of research	Is the course necessary for participation in the program?	Suggested corresponding course at host institution (name and number)
1. _____	Yes No	1. _____
2. _____	Yes No	2. _____
3. _____	Yes No	3. _____
4. _____	Yes No	4. _____
5. _____	Yes No	5. _____
6. _____	Yes No	6. _____
7. _____ (if not enough space, please add an separate document)	Yes No	7. _____



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### PROGRAM OF STUDIES FORM

Student name \_\_\_\_\_

*Please describe any additional courses you would like to take overseas but which are normally not offered at your home institution.*

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**To be completed by host institution only:**

Suggested courses at host institution which match those described above	Other courses required at the host institution by the home institution
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____
6. _____	6. _____
7. _____	7. _____

**Signatures and stamps:**

Name and signature of student advisor  
or Ge4 representative  
**Home University**

Name and signature of student advisor  
or Ge4 representative  
**Host University**